

# FOUNDATION ACADEMY CHARTER-08006017 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Local School Wellness		1000	12/03/2018	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Corinne Santos-Hernandez 12/06/2018 01:19 PM	CAP Accepted			
	CAP Submitted JACQUELINE MARTINEZ 11/29/2018 10:56 PM	The Wellness and Nutrition Policy has been updated and has been uploaded on our website. This error will not reoccur in the future. Date of implementation: 11/1/2018  Please see the attached			
	Flagged Corinne Santos-Hernandez 11/01/2018 04:15 PM	The SFA provided a copy of the current Local School Wellness Policy and/or web address where the current policy is posted. However, the Local School Wellness Policy must be revised to reflect the new milk regulations for serving students. The current policy states that 2 percent milk is served in the district. In addition, explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	Offer vs Serve - Day of Review	Foundation Academy Charter School	500	12/03/2018	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Corinne Santos-Hernandez 12/06/2018 01:18 PM	CAP Accepted			
	CAP Submitted JACQUELINE MARTINEZ 11/29/2018 10:35 PM	The offer vs serve policy for breakfast has been revised to show the corrections.  Please see the attached.			
	Flagged Corinne Santos-Hernandez 11/01/2018 04:15 PM	At breakfast, under offer versus serve, 4 food items from the 3 required meal components must be offered to students in minimum required quantities. Students must select a minimum of 3 food items in the required portion size. One of the food items selected must be at least ½ cup fruit and/or vegetable. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Off-Site Assessment Tool	Professional Standards		1208	12/03/2018	CAP Accepted

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<b>Corrective Action History</b>	CAP Accepted Corinne Santos-Hernandez 12/06/2018 01:17 PM	CAP Accepted			
	CAP Submitted JACQUELINE MARTINEZ 11/29/2018 10:26 PM	Going forward all measures will be taken to assure that annual trainings are planned in advance and completed by all staff members. All trainings listed below have been completed along with training dates and hours. A track record will be kept to log all completed trainings which will include the employee name, the training title, topic/objectives, training source, date and training hours.			
	Flagged Corinne Santos-Hernandez 11/01/2018 04:14 PM	SFAs must track and record the annual training hours completed by each food service program employee. At a minimum, records should list the employee name, school, training title, topics/objectives, training source, dates and total training hours to demonstrate training completion. It is mandatory, if being reviewed, that the Primero Edge Teamwork training tracker tool (accessed through SOARS) be used. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Off-Site Assessment Tool	SFA/Sponsor On-Site Monitoring		900	12/03/2018	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Corinne Santos-Hernandez 12/06/2018 01:16 PM	CAP Accepted			
	CAP Submitted JACQUELINE MARTINEZ 11/29/2018 09:58 PM	To ensure that this does not reoccur in the future I will amend my calendar several months prior by adding the state required on-site accountability review to be conducted yearly by February 1st for all sites. This will guarantee that I will receive several reminders prior to the due date.  Date of implementation: (2nd week of January 2019)			
	Flagged Corinne Santos-Hernandez 11/01/2018 04:14 PM	All SFAs must conduct, at a minimum, one on-site accountability review of each school's breakfast and lunch programs under its sponsorship by February 1st each year. The on-site review must be conducted by a SFA employee. The SBP On-Site Monitoring Forms (#292 and #142) must be used. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	SFA/Sponsor On-Site Monitoring	Foundation Academy Charter School	901	12/03/2018	CAP Accepted

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<b>Corrective Action History</b>	CAP Accepted Corinne Santos-Hernandez 12/06/2018 01:16 PM	CAP Accepted			
	CAP Submitted JACQUELINE MARTINEZ 11/29/2018 09:34 PM	The NSLP On-Site Accountability Review Forms #s 142 and 292 will be used once completed they will be emailed to Ms. Corrine Santo-Hernandez for review and kept on file. The plan will be to conduct the on-site accountability review the 2nd week of January 2019. Going forward an on-site accountability review for breakfast and lunch will be conducted prior to February 1st each school year. The offer vs serve training for breakfast and lunch has been viewed in preparation for the upcoming on-site review.			
	Flagged Corinne Santos-Hernandez 11/01/2018 04:13 PM	All SFAs must conduct an on-site accountability review of lunch prior to February 1st each school year. The NSLP On-Site Accountability Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. All SFAs must conduct an on-site accountability review of breakfast prior to February 1st each school year. The SBP On-Site Accountability Review Form (#292) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	Certification and Benefit Issuance		126		CAP Removed
<b>Corrective Action History</b>	CAP Removed Corinne Santos-Hernandez 11/01/2018 04:15 PM	CAP Removed			
	Flagged Corinne Santos-Hernandez 10/29/2018 01:40 PM				